

REPORT FOR:

**TRAFFIC AND ROAD
SAFETY ADVISORY PANEL**

Date of Meeting:

20 September 2011

Subject:

Appointment of Advisers to the Panel
2011/12

Key Decision:

No

Responsible Officer:

Hugh Peart, Director of Legal and
Governance Services

Portfolio Holder:

Councillor Phillip O'Dell, Deputy Leader and
Portfolio Holder for Environment and
Community Safety

Exempt:

No

**Decision subject to
Call-in:**

No

Enclosures:

Appendix 1 – A Synopsis of Organisations
Appendix 2 – Suggested form to be sent to
organisations to make nominations

Section 1 – Summary and Recommendations

This report advises Members on the position regarding the appointment of non-voting advisers to the Panel for the 2011/12 Municipal Year since the Panel's meeting on 23 June 2011.

Members are requested to consider the report and agree a revised approach prior to appointing advisers to the Panel for the 2011/12 Municipal Year.

Recommendations: That

- (1) the Panel indicate which organisations, set out at Appendix 1, ought to be invited to nominate two representatives each prior to the Panel recommending adviser appointments to the Portfolio Holder for Environment and Community Safety in accordance with the Executive Procedure Rule (Part 4D of the Constitution - Rule 37.4) at its next meeting;
- (2) a further report regarding the appointment of advisers be submitted to the 23 November meeting of the Panel;
- (3) in the interim, the advisers who served on the Panel during 2010/11, continue to make contributions on an informal basis at meetings of the Panel.

Reason: (For recommendation)

To appoint advisers to the Panel for the 2011/12 Municipal Year, to assist in the work of the Panel.

Section 2 – Report

Brief History

- 2.1 Rule 37.4 of the Executive Procedure Rules provides for a Panel or Forum to recommend to the Executive that advisers be appointed to assist in the work of the Panel or Forum either generally or on specific matters.
- 2.2 The Panel appointed advisers to assist with its work for the Municipal Year 2010/11 and this term has now expired, as reported at the 23 June 2011 meeting of the Panel. At that meeting, the Panel also recommended to the Portfolio Holder for Environment and Community Safety that the following non-voting advisers be appointed to the Panel for the 2011/12 Municipal Year:
 - Mr Alan Blann, representing the Cyclists Touring Club 'Right to Ride';
 - Mr Eric Diamond, representing the North West London Chamber of Commerce;

- Mr Len Gray, representing Pedestrians' Interests;
 - Mr Anthony Wood, representing Harrow Public Transport Users' Association.
- 2.3 On 25 July 2011, the Portfolio Holder for Environment and Community Safety, having considered the recommendation of the Panel, deferred taking the decision to enable consultation with Members of the Traffic and Road Safety Advisory Panel.
- 2.4 Since the deferral, and following an informal consultation process with the Chairman of the Panel, this report proposes a more transparent process for the appointment of advisors. This would allow the Panel to consider those potential nominees whose abilities will best suit the needs and direction of the business of the Panel and enable the appointment of advisors whose contributions and specialist knowledge would be an asset to the work of the Panel.
- 2.5 The report recommends that the Panel seek additional information from the external organisations concerning the nomination of two or more potential candidates to serve as "expert" advisers to ensure the Panel maximises its opportunity to benefit from other specialist knowledge/advisers in its work. Officers from the Traffic Management Section have recommended that the organisations listed at appendix 1 be considered as they would add value to the work of the Panel. A synopsis of each of the organisation is also available at appendix 1 to the report.
- 2.6 Although there is no limit on the number of advisers that the Panel could appoint, officers recommend that up to four representatives be appointed in order to ensure that management of the Panel's work does not become onerous.
- 2.7 The Panel would also benefit from brief biographies of those being nominated, and it is recommended that two nominations be invited from each organisation to enable the Panel to make an informed choice. The biographies would outline the benefits and skills each nominee would bring to the work of the Panel, which would enable Members to make the most suitable appointment.

Financial Implications

- 2.8 Not applicable.

Risk Management Implications

- 2.9 If not appointed, the Panel may not have access to external advice from suitably qualified persons when conducting its business.

Equalities implications

- 2.10 To promote and enhance local democracy and public service values by increasing opportunities for participation, through effective communication and by developing the capacity to empower Harrow's communities.

Corporate Priorities

- 2.11 Contributes to building stronger communities by allowing representation from the voluntary and community sector on an advisory panel of the Executive.

Section 3 - Statutory Officer Clearance

Name: Kanta Hirani	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 6.9.11		
Name: Paresh Mehta	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 11.8.11		

Section 4 - Contact Details and Background Papers

Contact: Manize Talukdar, Acting Democratic Services Officer
Tel: 020 8424 1323
Daksha Ghelani, Senior Democratic Services Officer
Tel: 020 8424 1881

Background Papers: The Council's Constitution, Report to TARSAP meeting held on 23 June 2011, Portfolio Holder Decision (PHD) 002/11